



**MINGLEWOOD**  
 ——— RISK ———  
 HABITATIONAL APPLICATION

**Date:** \_\_\_\_\_

**Named Insured:** \_\_\_\_\_

**Property Location(s):**

(Name, Street Address, City, State, Zip Code)

# \_\_\_\_\_

# \_\_\_\_\_

# \_\_\_\_\_

# \_\_\_\_\_

**Inspection Contact Name:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

*(Individual must be present for inspection to verify information provided on this application)*

**MUST ANSWER - Does insured have 3+ years management/ownership experience**  Yes  No

**Description of Locations/Operations:**

|   | Location # _____ | Location # _____ | Location # _____ | Location # _____ |
|---|------------------|------------------|------------------|------------------|
| <b>Type of Occupancy</b>  |                  |                  |                  |                  |
| <b>*Occupancy Key</b><br>A – Apartment B – Condo C – Condo Resort/Timeshare D – Apartment Hotel/Timeshare E – Multi Family Dwelling |                  |                  |                  |                  |
| <b>Years owned by Insured</b>   |                  |                  |                  |                  |
| <b>Year Built</b>   |                  |                  |                  |                  |
| <b>Type of Load Bearing Construction</b><br>(Frame, JM, NC, MNC, MFR, FR)   |                  |                  |                  |                  |
| <b>Exterior Covering</b><br>(Brick Veneer, Wood Shake, EIFS, Stucco, Dryvit, Vinyl, Aluminum)                                       |                  |                  |                  |                  |
| <b># of Buildings</b>   |                  |                  |                  |                  |
| <b># of Stories</b>   |                  |                  |                  |                  |
| <b># of Total Units</b>   |                  |                  |                  |                  |
| <b>Total Square Feet</b>  |                  |                  |                  |                  |
| <b>% of Occupancy</b>   |                  |                  |                  |                  |
| <b>% of Students</b>  |                  |                  |                  |                  |

|  |  |  |  |  |
|--|--|--|--|--|
| <b>Any direct college or university affiliation?</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>% of Subsidized Units (Section 8, 202, HUD)</b>   |  |  |  |  |
| <b>% of Section 42/67 or other LIHTC units</b>       |  |  |  |  |

|   |  |  |  |  |
|---|--|--|--|--|
| <b>Condominiums - # of owner-occupied units</b>                       |  |  |  |  |
| <b>Condominiums – Are unit owners required to carry HO6 policies?</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Any Mercantile or Commercial exposure?</b>                         | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>If YES, what type?</b>   |  |  |  |  |
| <b>Total Mercantile/commercial Square Footage</b>                     |  |  |  |  |
| <b>Is building geared towards seniors or elderly?</b>                 | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
|   | <input type="checkbox"/> 55+ Senior Independent Living<br><input type="checkbox"/> Skilled Nursing<br><input type="checkbox"/> Assisted Living | <input type="checkbox"/> 55+ Senior Independent Living<br><input type="checkbox"/> Skilled Nursing<br><input type="checkbox"/> Assisted Living | <input type="checkbox"/> 55+ Senior Independent Living<br><input type="checkbox"/> Skilled Nursing<br><input type="checkbox"/> Assisted Living | <input type="checkbox"/> 55+ Senior Independent Living<br><input type="checkbox"/> Skilled Nursing<br><input type="checkbox"/> Assisted Living |
| <b>Any medical assistance offered?</b>                                | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Emergency call buttons or pullcords present?</b>                   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Is Manager on Premise?</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |

**Maintenance, Renovations & Recent Updates:**

| <b>Year &amp; Type of Update</b>  | <b>Location # ____</b>                                   | <b>Location # ____</b>                                   | <b>Location # ____</b>                                   | <b>Location # ____</b>                                   |
|---|--|--|--|--|
| <b>Electrical</b>   |  |  |  |  |
| <b>Plumbing</b>   |  |  |  |  |
| <b>Heating</b>  |  |  |  |  |
| <b>Roof (full replacement year)</b>                                     |  |  |  |  |
| <b>Roofing material</b>   |  |  |  |  |
| <b>Copper Wiring?</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>100 AMP Or Greater Panels? (If NO, risk is ineligible)</b>           | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Any aluminum branch wiring? (If YES, risk is ineligible)</b>         | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Knob &amp; tube wiring? (If YES, risk is ineligible)</b>             | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Federal Pacific or Zinsco breakers? (If YES, risk is ineligible)</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

|   |  |  |  |  |
|---|--|--|--|--|
| <b>Fuse boxes?</b><br>(If YES, risk is ineligible)            | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Polybutylene plumbing?</b><br>(If YES, risk is ineligible) | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

|   |   |   |   |   |
|---|---|---|---|---|
| <b>Are fireplaces present?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| <b>If yes to fireplaces, note fuel source.</b>  | <input type="checkbox"/> Wood<br><input type="checkbox"/> Gas<br><input type="checkbox"/> Electric  | <input type="checkbox"/> Wood<br><input type="checkbox"/> Gas<br><input type="checkbox"/> Electric  | <input type="checkbox"/> Wood<br><input type="checkbox"/> Gas<br><input type="checkbox"/> Electric  | <input type="checkbox"/> Wood<br><input type="checkbox"/> Gas<br><input type="checkbox"/> Electric  |
| <b>If wood, are annual inspections completed for all fireplaces by a licensed contractor?</b>   | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  |
| <b>Are personal exterior cooking devices (grills, fryers, smokers, etc) allowed to be used within 10 feet of any building?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| <b>IF yes, indicate fuel sources permitted.</b>   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   |
| <b>If complex has designated common area exterior cooking devices, please indicate fuel sources in place.</b>   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   | <input type="checkbox"/> Portable gas<br><input type="checkbox"/> Hardline gas with auto shut off<br><input type="checkbox"/> Charcoal<br><input type="checkbox"/> Electric   |
| <b>Are safety rules posted with regular maintenance protocols in place?</b>   | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No (Ineligible)  |
| <b>Are there any structural construction or major renovations planned during the year?</b><br>IF YES please provides full details via email or another document         | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| <b>Please indicate whether the following services are conducted by employees or contractors:</b><br>-Maintenance staff<br>-Janitorial services<br>-Ice and snow removal | <input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee | <input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee | <input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee | <input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee<br><input type="checkbox"/> Contractor <input type="checkbox"/> Employee |

### Other Recreational Exposures:

|  | Location #____   | Location #____   | Location #____   | Location #____   |
|--|--|--|--|--|
| <b>Playgrounds:</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Fitness Centers:</b>                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Swimming Pools:</b><br>(if yes, answer below questions) | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

|   |  |  |  |  |
|---|--|--|--|--|
| <b># of pools</b>   |  |  |  |  |
| <b>Are there any diving boards?</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Are there any slides?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Is the pool completely surrounded by building walls or a fence?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Is the pool area equipped with self-closing and self-latching gates/ doors?</b>                            | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Are there lifeguards on duty?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Is life safety equipment available at the poolside?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Are warning signs and rules posted and clearly visible?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Are depth markers clearly shown around the perimeter of the pool?</b>                                      | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Are all pools/spas/hot tubs compliant with the <i>Virginia Graeme Baker Pool &amp; Spa Safety Act</i>?</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

### Safety Information:

|  | Location # ____  | Location # ____  | Location # ____  | Location # ____  |
|--|--|--|--|--|
| <b>100% Sprinklered?<br/>Sprinkler System<br/>Classification</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> NFPA 13<br><input type="checkbox"/> NFPA 13R      | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> NFPA 13<br><input type="checkbox"/> NFPA 13R      | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> NFPA 13<br><input type="checkbox"/> NFPA 13R      | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> NFPA 13<br><input type="checkbox"/> NFPA 13R      |
| <b>Smoke Detectors?</b><br><br><b>If Battery, are logs maintained to track replacement at least semi-annually?</b> | <input type="checkbox"/> Hardwired<br><input type="checkbox"/> Battery<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Hardwired<br><input type="checkbox"/> Battery<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Hardwired<br><input type="checkbox"/> Battery<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Hardwired<br><input type="checkbox"/> Battery<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Is there a Central Station Fire Alarm (CSFA)?</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Any recent/outstanding health or fire code violations?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Are fire extinguishers in each unit and/or common areas?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Is emergency lighting in all common areas, including stairwells?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Are there two means of egress from each floor?</b>  | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   | <input type="checkbox"/> Yes <input type="checkbox"/> No   |

**Security:**

|  | Location # ____   | Location # ____   | Location # ____   | Location # ____   |
|--|---|---|---|---|
| <b>Is exterior building access restricted via key, card, intercom, etc.?</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              |
| <b>Is Security provided:</b>   | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                              |
| <b>What type:</b>  | <input type="checkbox"/> Patrol <input type="checkbox"/> Gated Access<br>Other: _____ | <input type="checkbox"/> Patrol <input type="checkbox"/> Gated Access<br>Other: _____ | <input type="checkbox"/> Patrol <input type="checkbox"/> Gated Access<br>Other: _____ | <input type="checkbox"/> Patrol <input type="checkbox"/> Gated Access<br>Other: _____ |

**Claim History:**

|  |  |
|--|--|
| <b>Have there been any assault and battery incidents/claims over the past 3 years?</b> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>IF YES, please provide hard copy loss runs:</b>                                     |  |
| <b>Have there been any water damage claims within the past 3 years?</b>                | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>IF YES, please provide hard copy loss runs:</b>                                     |  |
| <b>Any knowledge of any other claim(s) in the last 3 years?</b>                        | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>IF YES, please provide hard copy loss runs:</b>                                     |  |

**\*ATTENTION CALIFORNIA APPLICANTS:\***

- No brush which is any live or dead bushes, shrubs, thicket, trees or other unmanaged vegetation near a single home, building or structure. Vegetation or trees growing in thick bundles (especially low to the ground) act as an increased fire source. Piles of dead yard debris, tree branches, and dried grass are also considered un-cleared brush. Well maintained vegetation is not considered brush but cannot touch the building, roof or hang within 3 feet over the roof. Hardscape, desert landscaping, gravel are evidence of clear space. All other vegetation must be documented to not fall into the above definition and be within 25 feet of each building.

**Signatures Required on Final Page**

**Representation**

This application does not bind the applicant nor the company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued. The applicant, agent, and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Insured: \_\_\_\_\_ Producer: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE READ CAREFULLY**

**GENERAL FRAUD WARNING NOTICE:** ALL WRITTEN STATEMENTS AND MATERIALS FURNISHED TO THE INSURER IN CONJUNCTION WITH THIS APPLICATION ARE HEREBY INCORPORATED BY REFERENCE INTO THIS APPLICATION AND MADE A PART HEREOF. NOTHING CONTAINED HEREIN OR INCORPORATED HEREIN BY REFERENCE SHALL CONSTITUTE NOTICE OF A CLAIM OR POTENTIAL CLAIM SO AS TO TRIGGER COVERAGE UNDER ANY CONTRACT OF INSURANCE.